



**Berks County Tax Collection Committee
March 28, 2024 Meeting Agenda
6pm – Zoom meeting**

I. Call to Order – roll call

II. Pledge of Allegiance

III. Approval of December 14, 2023 Executive Committee Meeting Minutes

IV. Executive Director’s Report and Corresponding Action Items

- a) Approval of December 31, 2023 audited financial statements
- b) Approval of financial reports for December 2023, January & February 2024
- c) Review of collections/distributions
- d) BPT program update
- e) Delinquent EIT prosecution update
- f) 2023 Statement of Financial Interest – due to Becky on or before May 1, 2024
- g) Ratification of approval of engagement letter with Eastburn and Gray, P.C. Jenny Brown, our BPT attorney has moved from Flamm Walton Heimbach to Eastburn & Gray, P.C. There has been no increase in her rate. The officers approved of the change.

V. Solicitor’s Report

- a) Delinquent EIT prosecution update

VI. Meetings: **All meetings scheduled via zoom at 6:00 PM**

2024 Meeting Dates: Thursday, June 27, 2024

Thursday, September 26, 2024

Thursday, December 19, 2024

VII. Public Comment

VIII. Adjournment